



KASHI INSTITUTE OF PHARMACY

Managed by: JAIN EDUCATION SOCIETY

E-mail: info@kashiit.ac.in Website: <https://kashiip.ac.in>

1800-123-321-123

Ref. No. Kashi IP/ Office Order /2022-23/PB/01

Date: -01/08/2022

OFFICE ORDER PROCTORIAL BOARD

Following faculty members are assigned the responsibility as shown against their names for the Session: 2022-23. They are advised to take over the responsibility with immediate effect.

Name	Responsibility	Department
Mr. Devendra Kumar Dubey	Chief Proctor	B.Pharm
Mr. Kamlesh Singh	Deputy Chief Proctor	D.Pharm
Mr. Om Prakash Verma	Member	B.Pharm
Mrs. Sneha Yadav	Member	D.Pharm
Mrs. Nancy Jaiswal	Member	B.Pharm



Copy to:-

1. Hon'ble Vice-Chairman
2. Director
3. Registrar
4. HOD
5. IQAC Coordinator
6. Account office
7. Security incharge
8. Notice board
9. All Concern





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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Tuesday, August 02, 2022 in LRB 06. The meeting was chaired by Dr. Ashutosh Mishra and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- All proctors are instructed for maintaining the discipline in campus.
- Students will not be allowed in campus without dress and admit cards.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Om Prakash Varma.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Dr. Ashutosh Mishra
2. Mr. Devendra Kumar Dubey
3. Mr. Kamlesh Singh
4. Mr. Om Prakash Verma
5. Mrs. Sneha Yadav
6. Mrs. Nancy Jaiswal

Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Wednesday, December 28, 2022 in LRB 06. The meeting was chaired by Mr. Devendra Kumar Dubey and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Discussion regarding FRESHER'S PARTY (Dated 30/12/2022).
- Maintaining discipline during ANKURAN-2K22.
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Sneha Yadav.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Devendra Kumar Dubey
2. Mr. Kamlesh Singh
3. Mr. Om Prakash Verma
4. Mrs. Sneha Yadav
5. Mrs. Nancy Jaiswal


Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Friday, February 17, 2023 in LRB 06. The meeting was chaired by Mr. Devendra Kumar Dubey and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- All proctors are instructed for maintaining the discipline in campus.
- Students will not be allowed in campus without dress and admit cards.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Kamlesh Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- During lunch the main gate team will focus on student's lunch place (Canteen).
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Devendra Kumar Dubey
2. Mr. Kamlesh Singh
3. Mr. Om Prakash Verma
4. Mrs. Sneha Yadav
5. Mrs. Nancy Jaiswal


Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Thursday, March 23, 2023 in LRB 06. The meeting was chaired by Mr. Devendra Kumar Dubey and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Maintaining discipline during CONVOCATION-2K23 (Dated 25/03/2023).
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Kamlesh Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- During lunch the main gate team will focus on student's lunch place (Canteen).
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Devendra Kumar Dubey
2. Mr. Kamlesh Singh
3. Mr. Om Prakash Verma
4. Mrs. Sneha Yadav
5. Mrs. Nancy Jaiswal


Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Wednesday, May 10, 2023 in LRB 06. The meeting was chaired by Mr. Devendra Kumar Dubey and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- All proctors are instructed for maintaining the discipline in campus.
- Students will not be allowed in campus without dress and admit cards.
- A patrolling team of minimum 3 members in which one member will be female.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- During lunch the main gate team will focus on student's lunch place (Canteen).
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Devendra Kumar Dubey
2. Mr. Kamlesh Singh
3. Mr. Om Prakash Verma
4. Mrs. Sneha Yadav
5. Mrs. Nancy Jaiswal


Chief Proctor

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Ref. No. Kashi IP/ Office Order /2021-22/PB/01

Date: -28/07/2021

OFFICE ORDER PROCTORIAL BOARD

Following faculty members are assigned the responsibility as shown against their names for the Session: 2021-22. They are advised to take over the responsibility with immediate effect.

Name	Responsibility	Department
Mr. Brijesh Singh	Chief Proctor	B.Pharm
Mr. Kamlesh	Deputy Chief Proctor	D.Pharm
Ms. Sonali Shaw	Member	B.Pharm
Mrs. Sweta Rai	Member	D.Pharm
Mr. Deepak Kumar	Member	B.Pharm

Director

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Thursday, July 29, 2021 in LRB 06. The meeting was chaired by Mr. Brijesh Singh and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Kamlesh Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Brijesh Singh
2. Mr. Kamlesh Singh
3. Ms. Sonali Saw
4. Mrs. Sweta Rai
5. Mr. Deepak Kumar


Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Saturday, November 20, 2021 in LRB 06. The meeting was chaired by Mr. Brijesh Singh and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Discussion regarding FRESHER'S PARTY (Dated 08/01/2022).
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Kamlesh Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Brijesh Singh
2. Mr. Kamlesh Singh
3. Ms. Sonali Saw
4. Mrs. Sweta Rai
5. Mr. Deepak Kumar


Chief Proctor

Copy to:-

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Thursday, March 31, 2022 in LRB 06. The meeting was chaired by Mr. Brijesh Singh and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Discussion regarding FAREWELL PARTY (Dated 31/05/2022).
- Maintaining discipline during AAROHAN-2K22.
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Kamlesh Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Brijesh Singh
2. Mr. Kamlesh Singh
3. Ms. Sonali Saw
4. Mrs. Sweta Rai
5. Mr. Deepak Kumar


Chief Proctor

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Ref. No. Kashi IP/ Office Order /2020-21/PB/01

Date: -27/07/2020

OFFICE ORDER PROCTORIAL BOARD

Following faculty members are assigned the responsibility as shown against their names for the Session: 2020-21. They are advised to take over the responsibility with immediate effect.

Name	Responsibility	Department
Mr. Brijesh Singh	Chief Proctor	B.Pharm
Mr. Kamlesh Singh	Deputy Chief Proctor	D.Pharm
Ms. Sonali Shaw	Member	B.Pharm
Mrs. Sweta Rai	Member	D.Pharm
Ms. Priyanka Singh	Member	B.Pharm

Director

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Friday, July 31, 2020 in LRB 06. The meeting was chaired by Mr. Brijesh Singh and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Covid-19 guidelines will be strictly followed by the students.
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Sweta Rai.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Brijesh Singh
2. Mr. Kamlesh Singh
3. Ms. Sonali Saw
4. Mrs. Sweta Rai
5. Ms. Priyanka Singh


Chief Proctor

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Ref. No. Kashi IP/ Office Order /2019-20/PB/01

Date: -29/07/2019

OFFICE ORDER PROCTORIAL BOARD

Following faculty members are assigned the responsibility as shown against their names for the Session: 2019-20. They are advised to take over the responsibility with immediate effect.

Name	Responsibility	Department
Mr. Kumar Alok	Chief Proctor	B.Pharm
Mr. Kamlesh Singh	Deputy Chief Proctor	D.Pharm
Mr. Pradeep Singh	Member	B.Pharm
Ms. Priyanka Singh	Member	D.Pharm
Ms. Sushama Chauhan	Member	B.Pharm

Director

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Wednesday, July 31, 2019 in LRB 06. The meeting was chaired by Mr. Kumar Alok and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Pradeep Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Kumar Alok
2. Mr. Kamlesh Singh
3. Mr. Pradeep Singh
4. Ms. Priyanka Singh
5. Ms. Sushama Chauhan


Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Tuesday, November 26, 2019 in LRB 06. The meeting was chaired by Mr. Kumar Alok and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Discussion regarding FRESHER'S PARTY (Dated 28/11/2019).
- Maintaining discipline during ANKURAN-2K19.
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Pradeep Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Kumar Alok
2. Mr. Kamlesh Singh
3. Mr. Pradeep Singh
4. Ms. Priyanka Singh
5. Ms. Sushama Chauhan


Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Friday, February 28, 2020 in LRB 06. The meeting was chaired by Mr. Kumar Alok and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Maintaining discipline during CONVOCATION-2K20 (Dated 29/02/2020).
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Priyanka Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- During lunch the main gate team will focus on student's lunch place (Canteen).
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Kumar Alok
2. Mr. Kamlesh Singh
3. Mr. Pradeep Singh
4. Ms. Priyanka Singh
5. Ms. Sushama Chauhan


Chief Proctor

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Ref. No. Kashi IP/ Office Order /2018-19/PB/01

Date: -03/08/2018

OFFICE ORDER PROCTORIAL BOARD

Following faculty members are assigned the responsibility as shown against their names for the Session: 2018-19. They are advised to take over the responsibility with immediate effect.

Name	Responsibility	Department
Mr. Vivek Keshari	Chief Proctor	B.Pharm
Mr. Kamlesh Singh	Deputy Chief Proctor	D.Pharm
Mr. Pradeep Singh	Member	B.Pharm
Ms. Nitija Jaiswal	Member	D.Pharm
Ms. Sushama Chauhan	Member	B.Pharm

Director

Copy to:-

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Saturday, August 04, 2018 in LRB 06. The meeting was chaired by Mr. Vivek Keshari and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Kamlesh Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Vivek Keshari
2. Mr. Kamlesh Singh
3. Mr. Pradeep Singh
4. Ms. Nitija Jaiswal
5. Mr. Sushama Chauhan


Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Thursday, September 27, 2018 in LRB 06. The meeting was chaired by Mr. Vivek Keshari and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Discussion regarding FRESHER'S PARTY (Dated 28/09/2018).
- Maintaining discipline during ANKURAN-2K18.
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Kamlesh Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Vivek Keshari
2. Mr. Kamlesh Singh
3. Mr. Pradeep Singh
4. Ms. Nitija Jaiswal
5. Mr. Sushama Chauhan


Chief Proctor

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MINUTES OF MEETING OF PROCTORIAL BOARD

The meeting of proctorial board members was conducted on Thursday, April 18, 2019 in LRB 06. The meeting was chaired by Mr. Devendra Kumar Dubey and other members of the board were participated in the meeting. Following agenda were discussed.

Agenda:

- Discussion regarding FAREWELL PARTY (Dated 19/04/2019).
- Maintaining discipline during AAROHAN-2K19.
- Students will not be allowed in campus without dress and admit cards.
- All proctors are instructed for maintaining the discipline in campus.
- A patrolling team of minimum 3 members in which one member will be female.
- Main GATE DUTY is to be led by Kamlesh Singh.
- Patrolling team coordinator will send patrolling report to chief proctor and anti-ragging head with cc to Respected Director and HOD.
- Regular visit will made to sensitive areas.
- HOD will coordinate with proctorial team.

The following members were present in the meeting:

1. Mr. Vivek Keshari
2. Mr. Kamlesh Singh
3. Mr. Pradeep Singh
4. Ms. Nitija Jaiswal
5. Mr. Sushama Chauhan


Chief Proctor

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Powers and Functions of Proctorial Board:

The Proctor shall be amongst the teachers of the institute not below the rank of Assistant Professor, appointed by the Director and shall exercise such powers and perform such duties in respect of the maintenance of the discipline, may be delegated to him/her by the Director.

1. The Proctor shall have all such powers as are delegated to him/her by the Director.
2. The Proctor shall be member of the Proctorial Board and he/she may convene the meetings of the Proctorial Board.
3. The Proctor shall have the power to take cognizance of any breach of discipline and if the circumstances so requires to suggest immediate disciplinary action in such cases.
4. The Proctor shall have the power to implement and coordinate anti ragging measures along with hostel Wardens.
5. The Proctor shall monitor discipline in the student community.
6. The Proctor shall take preventive steps such as issue of notices, warnings instructions, regulating certain actions, other arrangements for the purpose of strict action against individual or collective indiscipline.
7. The Proctor shall collect relevant papers about the incident of indiscipline.
8. The Proctor shall place the relevant information before the Director or the Proctorial Board for their decision.
9. The Proctor shall issue all orders relating to disciplinary proceedings against students.
10. The Proctor shall have the power to impose fine as prescribed from time to time.
11. The Proctor shall have the power to suspend or punish students up to a maximum period of 10 days.
12. The proctor shall maintain liaison with District Administration in matters regarding law and order situation in the institute.





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Code of Conduct

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

General Discipline:

- Students are to wear the identity card within the college campus and while representing our college elsewhere.
- Talking in English in the college-premises is mandatory.
- At the stroke of the first bell all students are to move towards the classroom and occupy their seats.
- The students are expected to keep standing in silence during prayer.
For Shift I: There is a short prayer at 8.45 am and teaching-learning process begins at 8.55 am.
For Shift II: There is a short prayer at 1.25 pm, and teaching- learning process begins.

Conduct during Class Hours:

- Students should remain standing as the teacher enters, and again as she/he leaves the classroom.
- Only authorized persons can enter the classroom during working hours.
- Students should avoid loitering on the verandahs, during class hours.
- Students should move from one class to another without causing any inconvenience to others.
- Students should maintain dignity and decorum in all common gatherings.

Notice Board:

- Students are to go through daily, the information displayed on the notice-boards. Ignorance is not as an excuse.
- Students are not to tamper any notice displayed.
- Only with the express permission of Principal, any notice can be put up and/ and any handbill can be circulated.

Dress code:

- Every student is expected to be in simple and modest formal dress. Girls are expected to be either in saree with sleeved blouse or chudidar or salwar kameez with sleeved long kurtha and dupatta.
- Boys are expected to come in shirt and full pair of pants. T- Shirt is not permitted.
- Boys are expected to have a normal Hair cut & avoid Earrings.

Code of Relationship:

- While the college administration is for fostering wholesome relationships in our campus among all its members, it expects everyone to take extra care to scrupulously shun occasions and places involving meetings of members of complementary sexes that invite attention of the authorities.

Eco-Friendly Zone:

- Students are responsible to keep the campus clean. They should further keep the campus litter- free. Our campus is "Smoke-Free and Plastic-Free".





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Code of Behaviour:

- Use and possession of drinks and drugs imply immediate dismissal from the college.
- Smoking in the campus (including the college hostel) is prohibited.
- Under the Educational Rules of the Government, students involved in anti-social activities are liable to be fined, suspended, and expelled.
- Under the Educational Rules of the Government, students resorting to ragging in any form within and outside the campus will be expelled from the college.
- Use of mobile phones is prohibited inside the college campus. Possession/ use of cell phones within the campus will invite severe punishment.
- Decency demands that students are not involved in any kind of wild, noisy and disturbing behaviour during celebrations.
- Racing the vehicles or use of vehicles with defective silencers is not permitted.





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Rules of Discipline:

1. The student should strictly obey the instructions given by the Director/Institute authorities from time to time.
2. Institute timing is 8:45 a.m. to 4:45 p.m. Main gate of the Institute will close for students at 8:45 a.m. sharp. The students shall not be allowed to leave the campus before 4:45 p.m.
3. The vehicles should be parked on a place notified and the vehicles parked elsewhere i.e. other than parking zone shall be confiscated.
4. No two wheelers are allowed inside the campus. However, students are advised to wear helmets for security as well as to follow traffic rules.
5. The student should carry the institute identity card with him regularly and the identity card should be displayed by hanging it on neck. It should be produced when demanded by the authority of the Institute.
6. Student found guilty of an act of misconduct either in the Institute or outside shall be subjected to strict disciplinary action and may be expelled from the Institute.
7. The student should not cause any damage to the Institute's property. The damage caused shall be recovered from the student immediately.
8. Strict silence should be observed in the Library/Computer labs.
9. Loitering in corridors is strictly prohibited. The students are required to move silently through the corridors without disturbing the nearby classes and laboratories. Nobody should sit on the walls or stairs. Give way to teachers, staff and visitors while moving in the corridors, on the staircases and other places in the campus.
10. The student should read the notices displayed on the notice board regularly and the Institute will not be responsible for the loss or any disadvantage due to negligence of reading notices on the part of the student.
11. Use of cell phones is strictly prohibited inside academic area which includes lecture rooms, corridors, labs, and library.
12. Chewing of pan, pan masala, any tobacco products, drinking alcohol, use of drugs and smoking is strictly prohibited in the campus.
13. Ragging within or outside institute is strictly prohibited.
14. The student involved in common off (Mass bunk) are liable to heavy fine and punishment decided by the Institute from time to time.
15. The above rules of discipline are always subject to change, modification, addition, omission or alteration as and when the Director/Institute authority feels it fit and proper and the decisions of the Director/Institute authority shall be final.


Chief Proctor

Copy to:

1. Hon'ble Vice-Chairman
2. Director
3. Registrar
4. HOD
5. IQAC Coordinator
6. Account office
7. Security incharge
8. Notice board
9. All Concern





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Ref.- Kashi IP/2023-24/30

Date-12/09/2023

NOTICE

It is informed to all Proctorial members that the roaster duty had been scheduled accordingly. So, all are instructed to available at their assigned place on time.

PROCTORIAL TEAM DUTY ROASTER			
DAY	ROUND DUTY	DUTY TIME	FACULTY NAME
MONDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Shakshi Shrivastava/ Naveen
		12.45 PM TO 12.55 PM	Nancy Jaiswal / Akanksha Patel
		01.40 PM TO 01.50 PM	Priya Patel/ Sneha Yadav
TUESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Deepak Kumar/ Priya Patel
		12.45 PM TO 12.55 PM	Prachesh Pandey/ Nancy Jaiswal
		01.40 PM TO 01.50 PM	Riya Singh/ Akansha Patel
WEDNESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Priya Patel/ Sneha Yadav
		12.45 PM TO 12.55 PM	Akanksha Patel/ Nancy Jaiswal
		01.40 PM TO 01.50 PM	Shakshi Shrivastava/ Madhup ojha
THURSDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Deepak Kumar/ Priya Patel
		12.45 PM TO 12.55 PM	Prachesh Pandey/ O.P Verma
		01.40 PM TO 01.50 PM	Madhup Ojha/ Akansha Patel
FRIDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Riya Singh/ Naveen
		12.45 PM TO 12.55 PM	Nancy Jaiswal/ Prachesh Pandey
		01.40 PM TO 01.50 PM	O.P.Verma/ Akanksha Patel

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Anti- Ragging Cell

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Ref.- Kashi IP/2022-23/01

Date-18/08/2022

NOTICE

It is informed to all Proctorial members that the roaster duty had been scheduled accordingly. So, all are instructed to available at their assigned place on time.

PROCTORIAL TEAM DUTY ROASTER			
DAY	ROUND DUTY	DUTY TIME	FACULTY NAME
MONDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Kamlesh Singh/Sonali Saw
		12.45 PM TO 12.55 PM	Nancy Jaiswal / Sneha Bharti
		01.40 PM TO 01.50 PM	Priya Patel/ Sneha Yadav
TUESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Deepak Kumar/ Priya Patel
		12.45 PM TO 12.55 PM	Sneha Bharti/ Nancy Jaiswal
		01.40 PM TO 01.50 PM	Riya Singh/Devendra Dubey
WEDNESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Suraj/ Sneha Yadav
		12.45 PM TO 12.55 PM	Devendra Dubey/ Nancy Jaiswal
		01.40 PM TO 01.50 PM	Kamlesh Singh/Sneha Bharti
THURSDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Suraj / Priya Patel
		12.45 PM TO 12.55 PM	Brijesh Singh/ O.P Verma
		01.40 PM TO 01.50 PM	Deepak Kumar/SN Pathak
FRIDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Devendra Dubey/Sonali Saw
		12.45 PM TO 12.55 PM	Nancy Jaiswal/ SN Pathak
		01.40 PM TO 01.50 PM	O.P.Verma/ Sneha Bharti

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Ref.- Kashi IP/2021-22/01

Date-20/07/2021

NOTICE

It is informed to all Proctorial members that the roaster duty had been scheduled accordingly. So, all are instructed to available at their assigned place on time.

PROCTORIAL TEAM DUTY ROASTER			
DAY	ROUND DUTY	DUTY TIME	FACULTY NAME
MONDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Kamlesh Singh/Sonali Saw
		12.45 PM TO 12.55 PM	Brijesh Singh/ Sneha Bharti
		01.40 PM TO 01.50 PM	Devendra Dubey/ Sneha Yadav
TUESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Deepak Kumar/ Sonali Saw
		12.45 PM TO 12.55 PM	Sneha Bharti/Priyanka Keshari
		01.40 PM TO 01.50 PM	Sweta Rai/Devendra Dubey
WEDNESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Brijesh Singh/ Sneha Yadav
		12.45 PM TO 12.55 PM	Devendra Dubey/ Sweta Rai
		01.40 PM TO 01.50 PM	Kamlesh Singh/Sneha Bharti
THURSDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Deepak Kumar/Sweta Rai
		12.45 PM TO 12.55 PM	Brijesh Singh/Priyanka Keshari
		01.40 PM TO 01.50 PM	Kamlesh Singh/SN Pathak
FRIDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Devendra Dubey/Sonali Saw
		12.45 PM TO 12.55 PM	Sweta Rai/ SN Pathak
		01.40 PM TO 01.50 PM	Priyanka Keshari/ Sneha Bharti

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Ref.- Kashi IP/2020-21/01

Date-28/08/2020

NOTICE

It is informed to all Proctorial members that the roaster duty had been scheduled accordingly. So, all are instructed to available at their assigned place on time.

PROCTORIAL TEAM DUTY ROASTER			
DAY	ROUND DUTY	DUTY TIME	FACULTY NAME
MONDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Kamlesh Singh/Sonali Saw
		12.45 PM TO 12.55 PM	Brijesh Singh/ Sneha Bharti
		01.40 PM TO 01.50 PM	Kumar Alok/ Sweta Rai
TUESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Deepak Kumar/ Sonali Saw
		12.45 PM TO 12.55 PM	Abhishek/Sneha Bharti
		01.40 PM TO 01.50 PM	Priya Chahal/Kamlesh Singh
WEDNESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Brijesh Singh/ Sweta Rai
		12.45 PM TO 12.55 PM	Deepak Kumar/Sneha Bharti
		01.40 PM TO 01.50 PM	Kamlesh Singh/Sonali Saw
THURSDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Abhishek/Sweta Rai
		12.45 PM TO 12.55 PM	Brijesh Singh/Vaishali
		01.40 PM TO 01.50 PM	Deepak Kumar/Priya Chahal
FRIDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Abhishek/Sonali Saw
		12.45 PM TO 12.55 PM	Sweta Rai/Priya Chahal
		01.40 PM TO 01.50 PM	Vaishali/ Sneha Bharti

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Ref.- Kashi IP/2019-20/01

Date-21/08/2019

NOTICE

It is informed to all Proctorial members that the roaster duty had been scheduled accordingly. So, all are instructed to available at their assigned place on time.

PROCTORIAL TEAM DUTY ROASTER			
DAY	ROUND DUTY	DUTY TIME	FACULTY NAME
MONDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Kamlesh Singh/Sweta Rai
		12.45 PM TO 12.55 PM	Brijesh Singh/Kumar Alok
		01.40 PM TO 01.50 PM	Pradeep Singh/ Priyanka Singh
TUESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Pradeep Singh/Manushree
		12.45 PM TO 12.55 PM	Manushree/ Kamlesh Singh
		01.40 PM TO 01.50 PM	Kumar Alok/Sushama Chauhan
WEDNESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Brijesh Singh/Priyanka Singh
		12.45 PM TO 12.55 PM	Pradeep Singh/Sweta Rai
		01.40 PM TO 01.50 PM	Kamlesh Singh/Kumar Alok
THURSDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Manushree/Sweta Rai
		12.45 PM TO 12.55 PM	Brijesh Singh/Priyanka Singh
		01.40 PM TO 01.50 PM	Kumar Alok/Sushama Chauhan
FRIDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Kamlesh Singh/Manushree
		12.45 PM TO 12.55 PM	Sweta Rai/Brijesh Singh
		01.40 PM TO 01.50 PM	Priyanka Singh/Pradeep Singh

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Ref.- Kashi IP/2018-19/01

Date-25/07/2018

NOTICE

It is informed to all Proctorial members that the roaster duty had been scheduled accordingly. So, all are instructed to available at their assigned place on time.

PROCTORIAL TEAM DUTY ROASTER			
DAY	ROUND DUTY	DUTY TIME	FACULTY NAME
MONDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Kamlesh Singh/Sweta Rai
		12.45 PM TO 12.55 PM	Brijesh Singh/ Archana
		01.40 PM TO 01.50 PM	Pradeep Singh/ Nitija Jaiswal
TUESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Pradeep Singh/Kumar Alok
		12.45 PM TO 12.55 PM	Archana/ Kamlesh Singh
		01.40 PM TO 01.50 PM	Sweta Rai/Sushama Chauhan
WEDNESDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Brijesh Singh/Priyanka Singh
		12.45 PM TO 12.55 PM	Kamlesh Singh/Sweta Rai
		01.40 PM TO 01.50 PM	Kumar Alok/Archana
THURSDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Sushama Chauhan/Sweta Rai
		12.45 PM TO 12.55 PM	Brijesh Singh/Nitija Jaiswal
		01.40 PM TO 01.50 PM	Archana/Sushama Chauhan
FRIDAY	CANTEEN/ AUDITORIUM/ GYM SPORTS GROUND	09.00AM TO 09.10AM	Kamlesh Singh/Kumar Alok
		12.45 PM TO 12.55 PM	Sweta Rai/Brijesh Singh
		01.40 PM TO 01.50 PM	Archana/Pradeep Singh

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Ref. No. Kashi IP/Office Order/2022-23/PB/01

Date: -06/12/2022

PROCTORIAL BOARD

SUNPENSION NOTICE

All students of Kashi Institute of Pharmacy are here by inform that following students were found guilty for in disciplinary activities during academic hours reported by proctorial board . In view of this board has decided the suspension of enlisted students from all academic activity of institute for **4 days (Saturday)**.The students must be available in the institute on **Monday (12/12/2022)** with their parents (Father/Mother) positively. If failed to do so, will not be allowed till their meeting with the class co-ordinator and respected HOD sir. If the student found guilty in any activity strict action will be taken against them.

S. No.	ROLL NUMBER	STUDENTS NAME	YEAR
1.	2105510500001	ABHISHEK KUMAR CHAUBEY	2 nd
2.	2105510500017	ANURAG SINGH	2 nd

PROCTOR
Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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ISO 9001 : 2015 (QUALITY MANAGEMENT SYSTEM)

Ref. No. Kashi IP/Office Order/2023-24/PB/02

Date: -08/01/2024

PROCTORIAL BOARD

NOTICE

This is to hereby inform you that Mr. Gyanendra Kumar Upadhyay S/o Ranjeet Kumar Upadhyay, students of B. Pharm 3rd year (5th Sem.) were found guilty of disciplinary activities during hostel checking hours on 3rd January, reported by proctorial board. In view of this board has decided to impose the 1000/- Rs. Fine. If the student fails to do so, will not be allowed in any academic activity till their meeting with the class coordinator and respected HOD sir.

S. No.	ROLL NUMBER	STUDENTS NAME	YEAR
1.	2105510500029	Gyanendra Kumar Upadhyay	3 rd

PROCTOR

Kashi Institute of Pharmacy

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1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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ISO 9001 : 2015 (QUALITY MANAGEMENT SYSTEM)

Ref. No. Kashi IP/Office Order/2023-24/PB/01

Date: -03/01/2024

PROCTORIAL BOARD

NOTICE

This is to hereby inform you that Mr. Akshay Kumar student of B. Pharm 1st year (1st Sem.) was found guilty of disciplinary activities. In view of this board has decided to impose the 500/- Rs. Fine. If the student fails to do so, will not be allowed in any academic activity till their meeting with the class coordinator and respected HOD sir.

S. No.	STUDENTS NAME	YEAR
1.	Akshay Kumar	1 st

PROCTOR

Kashi Institute of Pharmacy

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1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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Ref. No. Kashi IP/Office Order/2021-22/PB/01

Date: -15/07/2021

PROCTORIAL BOARD

NOTICE

This is to hereby inform you that Mr. Virendra Kumar, students of B. Pharm 4th year (7th Sem.) were found guilty of disciplinary activities during hostel checking hours on 15th July, reported by proctorial board. In view of this board has decided to impose the 5000/- Rs. Fine. If the student fails to do so, will not be allowed in any academic activity till their meeting with the class coordinator and respected HOD sir.

S. No.	STUDENTS NAME	YEAR
1.	Virendra Kumar	4 th

PROCTOR
Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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Ref. No. Kashi IP/Office Order/2021-22/PB/02

Date: -29/10/2021

PROCTORIAL BOARD

NOTICE

This is to hereby inform you that following students were found guilty for in disciplinary activities during academic hours reported by proctorial board. In view of this board has decided to impose the 5000/- Rs. Fine. If the student fails to do so, will not be allowed in any academic activity till their meeting with the class coordinator and respected HOD sir.

S. No.	ROLL NUMBER	STUDENTS NAME	YEAR
1.	2005510500007	Akash Upadhyay	1 st
2.	2005510500016	Anubhav Pratap	1 st

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Kashi Institute of Pharmacy

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1. Prof. Ashutosh Mishra (Director Kashi I.P.)
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Ref. No. Kashi IP/Office Order/2021-22/PB/03

Date: -23/12/2021

NOTICE

This is to here by inform you that Mr. Rajan Rai S/o Shitala Prasad Rai student of B. Pharm 4th year (VII Sem.), having Roll No. 1855150052 is suspended for all institutional activities for 15 Days.

PROCTOR
Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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Ref. No. Kashi IP/Office Order/2021-22/PB/04

Date: - 26/01/2022

PROCTORIAL BOARD

NOTICE

This is to here by inform you that Mr. Gyanendra Kumar Upadhyay S/o Ranjeet Kumar Upadhyay students of B. Pharm 1st year (1st Sem.), is suspended for all institutional activities for 15 Days till further notice.

PROCTOR

Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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Ref. No. Kashi IP/Office Order/2021-22/PB/05

Date: -11/05/2022

PROCTORIAL BOARD

WARNING NOTICE

This is to inform that students of B. Pharm 1st & 2nd year are found roaming in cafeteria and college campus during Lab hours (Post lunch). A strict action will be taken against following and other students if found repetition and guilty of such incidence. A fine of amount Rs.1000 will be charged from the student found guilty and warning letter also issued to their Guardian. Following students were found bunking today and strict action will be taken if repeated.

SR. NO.	STUDENTS NAME	YEAR
1	ADITYA MISHRA	B.PHARM 2 nd YEAR
2	GOLU YADAV	B.PHARM 2 nd YEAR
3	HARSHIT SINGH	B.PHARM 2 nd YEAR
4	DIVYANSH KM CHAUBEY	B.PHARM 2 nd YEAR
5	DHAWAL KM SHARMA	B.PHARM 2 nd YEAR
6	KRISHNA KANT TIWARI II	B.PHARM 2 nd YEAR
7	HARSH PANDEY	B.PHARM 2 nd YEAR
8	LAVKUSH PATHAK	B.PHARM 2 nd YEAR
9	ROHIT KUMAR TRIPATHI	B.PHARM 2 nd YEAR
10	RISHI PANDEY	B.PHARM 1 ST YEAR

PROCTOR
(Mr. Devendra Kumar Dubey)
Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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Ref. No. Kashi IP/Office Order/2021-22/PB/06

Date: -03/06/2022

PROCTORIAL BOARD

PENALTY NOTICE

All students of Kashi Institute of Pharmacy are here by inform that following students were found guilty for indisciplinary activity reported by proctorial board. In view of this board has decided to impose fine mentioned below. If the students found guilty again in any activity, strict action will be taken against them.

SR. NO.	ROLL NUMBER	STUDENTS NAME	YEAR	Penalty (Rs.)
1	2005510500031	DHAVAL KUMAR SHARMA	B.PHARM 2 nd YEAR	2000/-
2	2005510500039	HARSH PANDEY	B.PHARM 2 nd YEAR	2000/-
3	2005510500069	RAJAN YADAV	B.PHARM 2 nd YEAR	2000/-
4	2005510500057	NITISH SINGH	B.PHARM 2 nd YEAR	1000/-
5	2005510500058	NITISH YADAV	B.PHARM 2 nd YEAR	1000/-

Note: The fine should be submitted to account office within two working days.

PROCTOR

(Mr. Devendra Kumar Dubey)

Kashi Institute of Pharmacy



Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)



KASHI INSTITUTE OF PHARMACY

Managed by: JAIN EDUCATION SOCIETY

E-mail: info@kashiit.ac.in Website: <https://kashiip.ac.in>

1800-123-321-123

Ref. No. Kashi IP/Office Order/2020-21/PB/01

Date: 30/12/2020

PROCTORIAL BOARD

NOTICE

This is here by informed you that Mr. Vivek Pandey S/o Mr. Ram Krishna Pandey student of B. Pharm 4th year (VII Semester) Roll No. 1755150074 is suspended from the institute for whole current Semester.

PROCTOR
Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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Ref. No. Kashi IP/Office Order/2019-20/PB/01

Date: -10/11/2019

Proctorial Board

Notice

This is to inform to all that the proctorial board has completed its investigation regarding the indisciplinary activity reported to the board and found the below mentioned students guilty.

1. Vivek Pandey (BCA 1st Sem)
2. Anant Dubey (B. Pharm III Year)
3. Samrat Singh (MBA 1st Year)

The board has confirmed the below mentioned action to be taken on the above students:

1. Suspension from the Institute for 15 working days.
2. A financial penalty of rupees 10,000/- per students must be imposed or suspension will be extended for another 15 working days.

PROCTOR
Kashi Institute of Pharmacy



Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)



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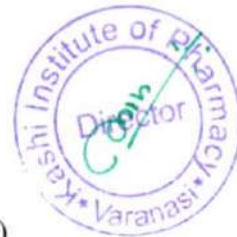
Ref. No. Kashi IP/Office Order/2018-19/PB/01

Date: - 24/08/2018

NOTICE

This is to here by inform you that Mr. Aditya Kushwaha (B. Pharm 2nd year) is suspended for all institutional activities for 15 Days because he is taking adhesives/thinner to smell, Alprazolam/clonazepam in huge amount, different syrups like Corex etc. regularly. He always uses to break hostel laws and bunk classes to stay in hostel during class timings.


PROCTOR
Kashi Institute of Pharmacy



Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)



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1800-123-321-123

Ref. No. Kashi IP/Office Order/2018-19/PB/02

Date: 04/10/2018

PROCTORIAL BOARD

NOTICE

This is here by informed you that Mr. Vivek Pandey S/o Mr. Ram Krishna Pandey student of B. Pharm 4th year (VII Semester) Roll No. 1755150074 is suspended for all institutional activities for 15 Days.


PROCTOR
Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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1800-123-321-123

Ref. No. Kashi IP/Office Order/2018-19/PB/03

Date: - 06/10/2018

NOTICE

This is to here by inform you that Mr. Pramod Kumar Vishwakarma (B. Pharm 2nd Year) is suspended for all institutional activities for 15 Days.


PROCTOR
Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)





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1800-123-321-123

Ref. No. Kashi IP/Office Order/2018-19/PB/04

Date: -22/02/2019

PROCTORIAL BOARD

NOTICE

This is to hereby inform you that Mr. Sagar Singh Rajput students of B. Pharm 4th year (8th Sem.) were found guilty of disciplinary activities by proctorial board. In view of this board has decided to suspend till 27 February 2019. If the student fails to do so, will not be allowed in any academic activity till their meeting with the class coordinator and respected HOD sir.

S. No.	STUDENTS NAME	YEAR
1.	Sagar Singh Rajput	4 th

PROCTOR
Kashi Institute of Pharmacy

Copy to:-

1. Prof. Ashutosh Mishra (Director Kashi I.P.)
2. Dr. Vivek Keshari (HOD Kashi I.P.)

