



# KASHI INSTITUTE OF PHARMACY

Managed by: JAIN EDUCATION SOCIETY

E-mail: [info@kashiit.ac.in](mailto:info@kashiit.ac.in) . Website: <https://kashiip.ac.in> 1800-123-321-123

Ref.No. Kashi IP/ Office Order /2023-24/AC/01

Date: - 29/July/2023

## OFFICE ORDER

The following academic council has been established to ensure the efficient operation of academic activities in Kashi IP for the session 2023-2024:

### ACADEMIC COUNCIL 2023-2024

S. No.	Name	Designation	Responsibility
1.	Dr. Vivek Keshari	HOD	Chairman
2.	Mr. M. K. Prajapati	Associate Professor	Coordinator
3.	Mr. Kumar Alok	Associate Professor	Member
4.	Mrs. Sneha Yadav	Assistant Professor	Member
5.	Mr. Deepak Kumar	Assistant Professor	Member

Prof. (Dr.) Ashutosh Mishra  
(Director)



### Copy to:-

1. Vice-Chairman
2. The Director
3. HOD
4. Concern Faculty
5. Account office
6. Registrar
7. Admin office
8. All Notice board

*Am*



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

### ( For smooth functioning of Odd Semester )

Meeting of Academic Council was conducted on 01/Aug/2023 at 11:00am in the LRB 01. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 10/ February/2023ss was conducted and the update was carried thereupon.
2. The faculties were assigned responsibilities to constitute admission committee.
3. The concerned faculties were assigned the task constitute the fees structure for various programs and submit the report to the HOD.
4. The timely completion of course as per AKTU guidelines.
5. The providing of academic calendar to students and faculties prior to the commencement of classes.
6. To discuss about the Value added courses.
7. To discuss about the proper conduction of labs.
8. To discuss about the GPAT preparation classes.
9. The faculties should have at least one paper published in Scopus indexed journal.
10. To consider other relevant matters discussed there upon with the permission of chair persons.

The meeting was concluded at 12:35pm with vote of thanks by the chair person. The date for next meeting was decided on 27/ December /2023.



**Chairman  
Academic Council**



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Ref.No. Kashi IP/Office Order/2022-23/AC/01

Date: - 28/July/2022

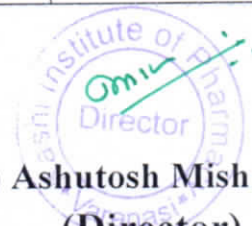
## OFFICE ORDER

The following academic council has been established to ensure the efficient operation of academic activities in Kashi IP for the session 2022 -2023:

### ACADEMIC COUNCIL 2022-2023

S. No.	Name	Designation	Responsibility
1.	Dr.Vivek Keshari	HOD	Chairman
2.	Mr. M. K. Prajapati	Associate Professor	Coordinator
3.	Mr. Kumar Alok	Associate Professor	Member
4.	Mrs. Sneha Yadav	Assistant Professor	Member
5.	Mr. Deepak Kumar	Assistant Professor	Member

Prof. (Dr.) Ashutosh Mishra  
(Director)



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

### ( For smooth functioning of Odd Semester )

Meeting of Academic Council was conducted on 29/July/2022 at 11:30am in the LRB 01. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 15/Dec/2021 was conducted and the update was carried thereupon.
2. The members were instructed to follow the academic calendar strictly.
3. The syllabus of every course must be completed within the stipulated time duration.
4. The class coordinators were instructed to observe the classes, lab activity along with attendance of students on daily basis and submit the record.
5. To discuss about the Value added courses.
6. To discuss about the proper conduction of labs.
7. To discuss about the GPAT preparation classes.
8. The class coordinators were instructed to be vigilant throughout academic activity.
9. The GPAT classes for the final year students must be organized with weekly assessment.
10. Every coordinator was instructed to analyze the weak students and submit the list and carry out their remedial classes for improvement.
11. Marks of Sessional, PUT and class test must be share with parents of each and every student.

The meeting was concluded at 12:35 PM with vote of thanks by the chair person. The date for next meeting was decided on 10/ February/2023.



  
Chairman  
Academic Council



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

( For smooth functioning of Even Semester )

Meeting of Academic Council was conducted on 10/Feb/2023 at 10:30am in the LRB 01. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 29/July/2022 was conducted and the update was carried thereupon.
2. The commencement of regular classes from 13/Feb/2023 of even semester.
3. The curriculum of AKTU and academic calendar must be strictly followed.
4. There must be systematic attainment calculation for CO, PO & PSO for each subject and must be initiated well in time.
5. All faculties are instructed to monitor student's discipline strictly.

The meeting was concluded at 12:35pm with vote of thanks by the chair person. The date for next meeting was decided on 01/Aug/2023.



Chairman  
Academic Council





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Ref. No. Kashi IP/Office Order/2021-22/AC/01

Date: - 28/July/2021

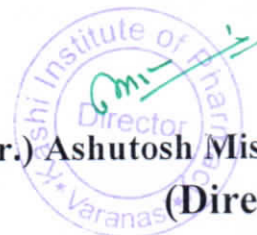
## OFFICE ORDER

The following academic council has been established to ensure the efficient operation of academic activities in Kashi IP for the session 2021-2022:

### ACADEMIC COUNCIL 2021-2022

S. No.	Name	Designation	Responsibility
1.	Mr. M. K. Prajapati	HOD	Chairman
2.	Mr. Kumar Alok	Associate Professor	Coordinator
3.	Mr. Vivek Keshari	Assistant Professor	Member
4.	Ms. Sneha Bharti	Assistant Professor	Member
5.	Ms. Sweta Rai	Assistant Professor	Member

Prof. (Dr.) Ashutosh Mishra  
(Director)



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

### ( For smooth functioning of Odd Semester )

Meeting of Academic Council was conducted on 02/Aug/2021 at 11:30 AM in the LRB 02. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 10/Dec/2020 was conducted and the update was carried thereupon.
2. The members were instructed to follow the academic calendar accordingly.
3. The syllabus of every course must be completed within the stipulated time duration.
4. To discuss about the Value added courses.
5. To discuss about the proper conduction of labs.
6. To discuss about the GPAT preparation classes.
7. Library facility to be used by students / faculty.
8. CO and PO attainment calculation for each subject must be initiated well in time.
9. To consider other relevant matters discussed there upon with the permission of chair persons.
10. The next meeting was scheduled on 15/ December/ 2021.

The meeting was concluded at 12:35pm with vote of thanks by the chair person. The date for next meeting was decided on 15/ December /2021.



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

( For smooth functioning of Even Semester )

Meeting of Academic Council was conducted on 15/Dec/2021 at 11:30 AM in the LRB 01. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 02/Aug/2021 was conducted and the update was carried thereupon.
2. The commencement of regular classes from 01/Feb/2022 of even semester.
3. The curriculum of AKTU and academic calendar must be strictly followed.
4. In every year mentor must be allocated to monitor student activity on daily basis.
5. To consider other relevant matters discussed there upon with the permission of chair persons.
6. Faculties are encouraged for reading standard author's textbooks.
7. All faculties are instructed to monitor student's discipline strictly.

The meeting was concluded at 12:35 AM with vote of thanks by the chair person. The date for next meeting was decided on 29/July/2022.

Chairman  
Academic Council







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Ref.No. Kashi IP/Office Order/2020-21/AC/01

Date: - 29/June/2020

## OFFICE ORDER

The following academic council has been established to ensure the efficient operation of academic activities in Kashi IP for the session 2020-2021:

### ACADEMIC COUNCIL 2020-2021

S. No.	Name	Designation	Responsibility
1.	Mr. M. K. Prajapati	HOD	Chairman
2.	Mr. Kumar Alok	Associate Professor	Coordinator
3.	Mr. Vivek Keshari	Assistant Professor	Member
4.	Ms. Priyanka Singh	Assistant Professor	Member
5.	Ms. Sweta Rai	Assistant Professor	Member

Prof. (Dr.) Ashutosh Mishra  
(Director)

### Copy to:-

1. Vice-Chairman
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## MINUTES OF MEETING OF ACADEMIC COUNCIL

### ( For smooth functioning of Odd Semester )

Meeting of Academic Council was organized by Director on 06/July/2020 at 10:30am in the LRB 04. Members and coordinators attended the meeting. Following were the issues where upon considerations was discussed:

1. The confirmation of minutes of meeting held on 20/ December/ 2019 was conducted and the update was carried thereupon.
2. The members were instructed to follow the academic calendar accordingly.
3. The syllabus of every course must be completed within the stipulated time duration.
4. To consider the implementation of outcome and choice based learning system in academics.
5. To consider other relevant matters discussed there upon with the permission of chair persons.
6. To discuss about the COVID -19 guidelines.
7. To discuss about the slots of online classes.
8. Study material to be provided to the students.
9. Attendance of students must be monitored.
10. Slower learners to be identified.
11. To discuss about the completion of course file.
12. The next meeting was scheduled on 10/ December /2020.

The meeting was concluded at 12:35pm with vote of thanks by the chair person. The date for next meeting was decided on 10/ December /2020.



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Academic Council**



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

### ( For smooth functioning of Even Semester )

Meeting of Academic Council was conducted on 10/Dec/2020 at 10:30am in the LRB 02. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 06/July/2020 was conducted and the update was carried thereupon.
2. The commencement of regular classes from 11 /January/2021 of even semester.
3. The curriculum of AKTU and academic calendar must be strictly followed.
4. To analyze the progress in project based learning for the students opting elective subjects in final semester of B.Pharm.
5. In every year mentor must be allocated to monitor student activity on daily basis.
6. Faculties are encouraged for reading standard author's textbooks.
7. All faculties are instructed to monitor student's discipline strictly.
8. To discuss about the academic load of faculties.
9. To maintain the attendance register.
10. Marks to be finalized on time.
11. The industrial visit must be organized for wide industrial exposure to students.
12. The next meeting was scheduled on 02/Aug/2021.

The meeting was concluded at 12:35am with vote of thanks by the chair person. The date for next meeting was decided on 02/Aug/2021.



**Chairman  
Academic Council**



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Ref.No. Kashi IP/Office Order/2019-20/AC/01

Date: - 19/ July/2019

## OFFICE ORDER

The following academic council has been established to ensure the efficient operation of academic activities in Kashi IP for the session 2019 -2020:

### ACADEMIC COUNCIL 2019-2020

S. No.	Name	Designation	Responsibility
1.	Mr. M. K. Prajapati	HOD	Chairman
2.	Mr. Kumar Alok	Associate Professor	Coordinator
3.	Mr. Vivek Keshari	Assistant Professor	Member
4.	Mr. Brijesh Singh	Assistant Professor	Member
5.	Mr. Kamlesh Singh	Assistant Professor	Member

Prof. (Dr.) Ashutosh Mishra  
(Director)



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

( For smooth functioning of Odd Semester )

Meeting of Academic Council was conducted on 22/July/2019 at 11:30am in the LRB 01. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 17/Dec/2018 was conducted and the update was carried thereupon.
2. The members were instructed to follow the academic calendar accordingly.
3. The syllabus of every course must be completed within the stipulated time duration.
4. The report on industrial visit was submitted and the list of students enrolled and present was also added.
5. To discuss about the commencement of class.
6. To discuss about the time table schedule.
7. To discuss about the load of Academic load of faculties.
8. Library facility to be used by students/faculty.
9. To discuss about the preparation of GPAT classes.
10. The next meeting was scheduled on 20/ December/ 2019.

The meeting was concluded at 12:35pm with vote of thanks by the chair person. The date for next meeting was decided on 20/ December /2019.



**Chairman  
Academic Council**



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

( For smooth functioning of Even Semester )

Meeting of Academic Council was conducted on 20/Dec/2019 at 10:30 AM in the LRB 01. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 22/ July/ 2019 was conducted and the update was carried thereupon.
2. The commencement of regular classes from 20/January/2020 of even semester.
3. The curriculum of AKTU and academic calendar must be strictly followed.
4. In every year mentor must be allocated to monitor student activity on daily basis.
5. Faculties are encouraged for reading standard author's textbooks.
6. All faculties are instructed to monitor student's discipline strictly.

The meeting was concluded at 12:35pm with vote of thanks by the chair person. The date for next meeting was decided on 06/July /2020.

**Chairman  
Academic Council**





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Ref.No. Kashi IP/Office Order/2018-19/AC/01

Date: - 05/Aug/2018

## OFFICE ORDER

The following academic council has been established to ensure the efficient operation of academic activities in Kashi IP for the session 2018 -2019:

### ACADEMIC COUNCIL 2018-2019

S. No.	Name	Designation	Responsibility
1.	Mr. M. K. Prajapati	HOD	Chairman
2.	Mr. Kumar Alok	Associate Professor	Coordinator
3.	Mr. Vivek Keshari	Assistant Professor	Member
4.	Mr. Brijesh Singh	Assistant Professor	Member
5.	Mr. Kamlesh Singh	Assistant Professor	Member

Prof. (Dr.) Ashutosh Mishra  
(Director)



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## MINUTES OF MEETING OF ACADEMIC COUNCIL

( For smooth functioning of Odd Semester )

Meeting of Academic Council was conducted on 7/Aug/2018 at 11:30am in the LRB 02. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 15/December/ 2017 was conducted and the update was carried thereupon.
2. The members were instructed to follow the academic calendar accordingly.
3. The syllabus of every course must be completed within the stipulated time duration.
4. To discuss about the Value added courses.
5. To discuss about the proper conduction of labs.
6. To discuss about the GPAT preparation classes.
7. To discuss about the library facility to be used by students/faculty.
8. The training and placement session must be organized as per the industry requirement.
9. The next meeting was scheduled on 17/ December/ 2018.

The meeting was concluded at 12:35pm with vote of thanks by the chair person. The date for next meeting was decided on 17/ December /2018.



**Chairman  
Academic Council**





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## MINUTES OF MEETING OF ACADEMIC COUNCIL

( For smooth functioning of Even Semester )

Meeting of Academic Council was conducted on 17/Dec/2018 at 10:30pm in the LRB 01. Members and coordinators attended the meeting. Following issues were discussed:

1. The confirmation of minutes of meeting held on 07/Aug/ 2018 was conducted and the update was carried thereupon.
2. The commencement of regular classes from 21/January/2019 of even semester.
3. The curriculum of AKTU and academic calendar must be strictly followed.
4. In every year mentor must be allocated to monitor student activity on daily basis.
5. To discuss industrial visits also.
6. All faculties are instructed to monitor student's discipline strictly.

The meeting was concluded at 12:35pm with vote of thanks by the chair person. The date for next meeting was decided on 22/ July /2019.

**Chairman  
Academic Council**

