



# KASHI INSTITUTE OF PHARMACY

Managed by: JAIN EDUCATION SOCIETY

E-mail: [info@kashiit.ac.in](mailto:info@kashiit.ac.in). Website: [www.kashiip.ac.in](http://www.kashiip.ac.in) 1800-123-321-123

## Detailed Report of Each Program

### Number of Workshops/Seminars/Conferences Conducted

SESSION: 2018-19

Sr. No.	Date	Name of the workshop/ seminar/ conference	Page No.
1.	07.12.2018	Pharmacy Opportunity and Scope	1
2.	5-9 Nov 2018	Workshop on computer fundamentals	2-5
3.	07.09.2018	Guest Lecture on Stress Management	6



**Date-** 7<sup>th</sup> December, 2018

**Name of activity:** "Pharmacy Scope & Opportunity"

**Venue:** Kashi Institute of Pharmacy

**No of Participants:** 67

**Link for join Zoom Meeting:**

<https://us03web.zoom.us/j/59800875266?pwd=KEtbshoRebwq2kB6tUEEFHYXVW0blr.3>

Meeting ID: 598 0087 5266

Passcode: kDU529

**Brief objective of event:** To aware the student about the Pharmacy Scope & Opportunity. This event aims to inspire hope and encourage high-level leadership, increased investments, faster uptake of Pharmacy Scope & Opportunity.

**In-charge/Coordinator:**

- Mr. Kamlesh Singh (Asst. Professor, KIP)

**Brief description of event:** Kashi Institute of Pharmacy successfully conducted the lecture on Pharmacy Scope & Opportunity on 7<sup>th</sup> December, 2018 by Dr. Anurag Mishra SGVU Jaipur. An online webinar were conducted to aware the students and people about the Pharmacy Scope & Opportunity.

**Website Facebook updates:** Yes



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24.

## WORKSHOP ON COMPUTER FUNDAMENTALS

### Workshop Schedule (05/11/2018 to 09/11/2018)

#### Day 1 (5<sup>th</sup> November, 2018)

10:00 am to 12:30 pm – Theoretical Session on computer and its hardware's

12:30 pm to 01:30 pm – Lunch

01:30 pm to 04:00 pm – Hands on Session

04:00 pm to 04:30 pm – Discussion

#### Day 2 (6<sup>th</sup> November, 2018)

10:00 am to 12:30 pm – Theoretical Session on MS Word and its various tools

12:30 pm to 01:30 pm – Lunch

01:30 pm to 04:00 pm – Hands on Session on MS Word

04:00 pm to 04:30 pm – Discussion

#### Day 3 (7<sup>th</sup> November, 2018)

10:00 am to 12:30 pm – Theoretical Session on MS Excel and its various tools

12:30 pm to 01:30 pm – Lunch

01:30 pm to 04:00 pm – Hands on Session on MS Excel

04:00 pm to 04:30 pm – Discussion

#### Day 4 (8<sup>th</sup> November, 2018)

10:00 am to 12:30 pm – Theoretical Session on MS Power Point and Slide creation using various tools

12:30 pm to 01:30 pm – Lunch

01:30 pm to 04:00 pm – Hands on Session on MS Power Point

04:00 pm to 04:30 pm – Discussion

#### Day 5 (9<sup>th</sup> November, 2018)

10:00 am to 12:30 pm – Theoretical Session on website creation and its basics

12:30 pm to 01:30 pm – Lunch

01:30 pm to 04:00 pm – Hands on Session on Website Creation

04:00 pm to 04:30 pm – Discussion

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## Workshop Content

### Day 1:-

#### Theory

- ❖ What is a Computer
- ❖ Types of Computer
- ❖ Components of Computer
- ❖ Hardware & Software
- ❖ Hardware
  - Input & Output Device
  - Storage Devices
  - RAM & ROM
- ❖ Software Components
  - Operating System
  - Application Software
- ❖ Internet

#### Lab

- ❖ Demonstration of hardware components

### Day 2:-

#### Theory

- ❖ What is MS-WORD
- ❖ Understanding the MS-Word Environment
- ❖ Introduction to MS WORD
- ❖ Basic Quick access tools of MS Word
- ❖ Use of different font
- ❖ Introduction to font style and clipboard
- ❖ Insert or add media
- ❖ Set-up page layout
- ❖ View Options

#### Lab

- ❖ Hand on Session on MS Word.



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## Day 3:-

### Theory

- ❖ What is MS-Excel
- ❖ Identify the components of a spreadsheet.
- ❖ Enter data into a spreadsheet.
- ❖ Perform basic mathematical tasks in a spreadsheet.
- ❖ Insert charts in a spreadsheet.
- ❖ Printing a spreadsheet.

### Lab

- ❖ Hand on Session on MS Excel

## Day 4:-

### Theory

- ❖ What is MS-Power-Point
- ❖ Open a Presentation
- ❖ Open a New Presentation
- ❖ Save a Slide Show
- ❖ Create a New Slide
- ❖ Add Slides
- ❖ Insert Pictures
- ❖ Insert Clip Art
- ❖ Format Picture
- ❖ Format Fonts
- ❖ Header and Footer
- ❖ Hyperlinks
- ❖ Tables

### Lab

- ❖ Hand on Session on MS PowerPoint



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## Day 5:-

### Theory

- ❖ Introduction to HTML
- ❖ HTML Elements
- ❖ Basic Tags (Heading, Paragraph)
- ❖ Link to page with same folder, different folder and outside webpage on the Internet.
- ❖ Create a table
- ❖ Create a Register Page
- ❖ Create a Login Page

### Lab

- ❖ Hand on Session to create a web-page.

### Trainer Details

- Mr. Avinash Kumar Singh, Asst. Prof., CSE
- Mr. Shiv Shankar Pandit, Asst. Prof., CSE



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Address: 23 km Milestone Varanasi-Prayagraj Road Mirzamurad Varanasi- 221307

Date- 7<sup>th</sup> September, 2018

Name of activity: "Stress Management"

Venue: Kashi Institute of Pharmacy

No of Participants: All KIP Students and Faculties.

**Brief objective of event:**

**"Fighting Depression & to be more productive"** Raising awareness about stress is vital for ending stigmas surrounding it and other mental health disorders. Stress awareness also helps student understand that they are not alone and that many support systems are available to help them tackle this problem.

**In-charge/Coordinator:**

➤ Ms. Sushama Chauhan (Asst. Professor, KIP)

**Brief description of event:** An awareness program on "**Stress Management**" was organized by Kashi Institute of Pharmacy. The event includes speeches of Speaker Shailendra Kumar Rai Sharma, President of Chaitanya Prabha Foundation, Varanasi in which they discussed about importance of knowing stress and its causes and best treatment of it . The program was concluded with vote of thanks by Mr. Vivek keshri (HOD, KIP).

**Website Facebook updates: Yes**



*Sushama*  
**Coordinator**