



KASHI INSTITUTE OF PHARMACY

Managed by: JAIN EDUCATION SOCIETY

E-mail: info@kashiit.ac.in. Website: <https://kashiip.ac.in> 1800-123-321-123

Ref. No. Kashi IP/Office Order/2023-24/CC/01

Date: - 01/08/2023

OFFICE ORDER

CULTURAL COMMITTEE

Following faculty members are assigned the responsibilities as shown against their names for session 2023-24. They are advised to take over the responsibilities with immediate effect.

Sl. No.	Name	Designation	Responsibility
1.	Ms. Shakshi Shrivastava	Assistant Professor	Convener
2.	Dr. Vivek Keshari	Professor	Member
3.	Mrs. Nancy Jaiswal	Assistant Professor	Secretary
4.	Dr. Richa Shrivastava	Professor	Member
5.	Mrs. Sneha Yadav	Assistant Professor	Member


Director

Copy to: -

1. Vice-Chairman
2. Director
3. Registrar
4. IQAC Coordinator
5. HOD
6. All Concerned
7. All notice boards





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Ref. No. Kashi IP /2023-24/CC/02

Date: - 03/08/2023

NOTICE

CULTURAL COMMITTEE MEETING

It is hereby notified to all members of the cultural committee that a meeting is scheduled on 12/08/2023 in the board room at 10:00 AM.

Agenda:-

- Various events to be conducted
- Coordinators for various events
- Role and responsibility of members.
- Coordination with the media team.
- Other points if any.

Coni

Director

Copy to: -

1. Vice-Chairman
2. Director
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CULTURAL COMMITTEE

MINUTES OF THE MEETING

The meeting of cultural committee was called on on 12/08/2023 in the board room at 10:00 AM.
Following Agenda were discussed

Agenda:-

- Various events to be conducted
- Coordinators for various events
- Role and responsibility of members.
- Coordination with the media team.
- Other points if any.

Following Points were discussed in the meeting: -

1. Different Cultural events were decided.
2. Coordinators were decided for different events.
3. Roles and responsibilities have been distributed among all the members of the committee.
4. Meeting has concluded with proper instructions to complete their assigned duties.

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