



# KASHI INSTITUTE OF PHARMACY

Managed by: JAIN EDUCATION SOCIETY

E-mail: info@kashiit.ac.in. Website: [www.kashiip.ac.in](http://www.kashiip.ac.in) ☎.800-123-321-123

Ref. No. KIP/Office Order/2023-24/ 1

Dates: 25th Aug, 2023

## OFFICE ORDER ELECTORAL CELL

The ELC is operational at the Institution, with the following office bearers.

Details of the committee members are as follows for session 2023-24.

S.No.	Name	Designation	Functional Role
1.	Prof. Dr. Ashutosh Mishra	Director	Chair Person
2.	Mr. Pravin Singh	Admin Head	Nodal officer
3.	Mr. Kumar Alok	Assistant Professor	Co-ordinator
4.	Ms. Sneha Yadav	Assistant Professor	Co-ordinator
5.	Mr. Ayush Ranjan	B. Pharm 4 <sup>th</sup> year	Student representative
6.	Mr. Ronak	B. Pharm 3 <sup>rd</sup> year	Student representative
7.	Mr. Saumya Pandey	B. Pharm 2 <sup>nd</sup> year	Student representative
8.	Mr. Kishan Kumar Singh	B. Pharm 1 <sup>st</sup> year	Student representative



### Copy to:-

1. Vice-Chairman
2. Dean Academic
3. Registrar
4. Administrative officer
5. Transport In-Charge
6. Admission Cell In charge
7. Hostel Warden (Boys's & Girls)
8. Account officer
9. Security Officer
10. All Notice Boards



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## Electoral Literacy Club

An Electoral Literacy Club is a platform to engage College students through interesting activities and hands-on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting. Electoral Literacy Clubs are especially being set up in colleges all across India targeting the new voters, (in the age group of 18-21 years old) pursuing their graduation. The club will have all the students from all semesters as its members.

### OBJECTIVES:

In furtherance of this vision, the Electoral Literacy Club shall be established at our college with the following objectives:

- To educate the targeted populations about voter registration, electoral process and related matters through hands on experience.
- To familiarize the targeted populations with EVM and VVPAT and to educate them about robustness of EVM and integrity of the electoral process using EVMs.
- To help the target audience understand the value of their vote to ensure that they exercise their suffrage right in a confident, comfortable and ethical manner.
- To harness the potential of ELC members for carrying the electoral literacy in communities.
- To facilitate voter registration for its eligible members who are not yet registered.
- To develop a culture of electoral participation and maximize the informed and ethical voting and follow the principle 'Every Vote Counts' and 'No Voter to be left out.'





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ISO 9001:2015 (QUALITY MANAGEMENT SYSTEM)

Date-24/01/2024

Ref. No. Kashi IP/2023-24/2.L.

## NOTICE

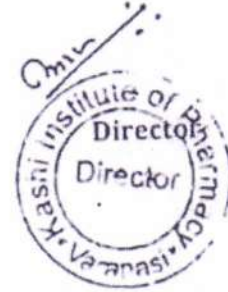
It is hereby informed to all the faculty, staff members and students of B.Pharm and D. Pharm, that Kashi Institute of Pharmacy is going to celebrate the 'National Voters' Day (NVD)' on 25<sup>th</sup> January, 2024. 'Nothing like voting, 1 Vote for sure' is the theme of this year. On this event, a poster competition is scheduled, interested candidates may submit their names to the event coordinator.

VENUE: - LRB-3

TIME: - 3:00 PM to 4:00PM

  
Event Coordinator

  
HOD



Address: 23 km Milestone, Varanasi-Prayagraj Road, Mirzampurad, Varanasi- 221307 (U.P.)





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Date: 24/01/24

## ELECTORAL CELL MINUTES OF THE MEETING

A meeting of the Director (Kashi IP) and Electoral cell members was conducted on dated 24/01/24 at 12:00 pm in Director (Kashi IP) office.

### **Agenda:**

1. Regarding upcoming sports activities National Voters day Celebration & Awareness Session.

### **The following members were present in the meeting:**

1. Dr. Ashutosh Mishra (Chairperson)
2. Mr. Kumar Alok (Co-ordinator) *[Signature]*
3. Ms. Sneha Yadav (Co-ordinator) *[Signature]*
4. Mr. Ayush Ranjan (B.Pharm 4<sup>th</sup> Year Student representative) *[Signature]*

### **In the meeting following decisions were made;**

1. In today's meeting, we talked about the maximizing student's participation in National Voters Day.
2. We have decided the timing of event.
3. We have decided for oral speech by faculties to encourage students for voter's literacy. Interested students can also give speech about voter's day.

### **Copy to:-**

1. Vice-Chairman
2. Deputy Director
3. Dean Academic
4. Registrar
5. Administrative Officer
6. Transport Incharge
7. Hostel Warden (Boys & Girls)
8. Account officer
9. Security officer
10. All Notice Board



**Date-** 25 January, 2024

**Name of activity:** Celebration of National voters' Day

**Venue:** Kashi Institute of Pharmacy

**No of Participants:** 9

**Brief objective of event:**

- ❖ National Voters Day aims to create awareness among citizens about the importance of voting and their role in the democratic process.
- ❖ The event encourages eligible citizens to register as voters, ensuring a more inclusive and representative electoral system.
- ❖ Focused on engaging and empowering the youth, National Voters Day encourages first-time voters to actively participate in the democratic process.
- ❖ Organizing educational programs to inform citizens about the electoral process, voting rights, and the significance of each vote in shaping the nation.
- ❖ Leveraging technology to enhance voter registration processes and improve overall election management systems.
- ❖ National Voters Day serves as a celebration of the democratic values and principles, fostering a sense of pride and responsibility among citizens towards their voting rights.

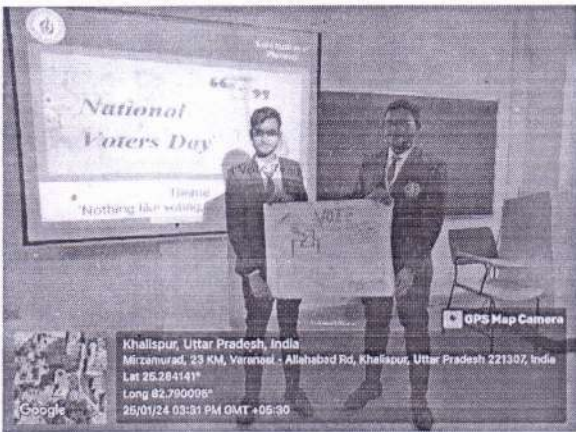
**In-charge/Coordinator:**

- Mrs. Deepak Kumar (Asst. Professor, KIP)
- Ms. Shakshi Srivastava (Asst. Professor, KIP)

**Brief description of event:** an oral presentation and poster presentation was organized by Kashi institute of pharmacy in which students of B. Pharma and D. Pharm 1<sup>st</sup> and 2<sup>nd</sup> year participated.

**Media coverage:** Yes





Website Facebook updates: Yes



Coordinator

Deepak Kumar

Shakshi Srivastava







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Ref. No. Kashi IP/Office Order/2023-24/Electoral/01

Date: - 20/05/2024

## NOTICE

It is hereby inform to all members of Electoral cell that a meeting is scheduled in the board room on 21/05/2024 at 02.00 pm.

### **Agenda:**

- Electoral campaign and Voter awareness campaign.
- Place and Date
- Chief guest
- Faculty In-charge for the campaign.
- Students Representative for the campaign



### **Copy to:-**

1. Hon'ble Vice-Chairman
2. Director
3. Registrar
4. HOD
5. IQAC Coordinator
6. Account office
7. Security incharge
8. Notice board
9. All Concern





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## MINUTES OF MEETING

### ELECTORAL CELL

The meeting of Electoral cell members was conducted on May 21, 2024 in Board room. The meeting was chaired by Dr. Ashutosh Mishra and other members of the committee were participated in the meeting. Following agenda were discussed.

#### Agenda:

- Voter Awareness campaign date was decided i.e. 27/05/2024
- Electoral campaign by PCI, date- 23/05/2024
- Students will not be allowed in campus without dress and ID cards.
- Mr. Kumar Alok will be the in-charge faculty.
- All members are instructed for maintaining during the campaign.
- Following students are appointed as volunteers for maintaining the discipline:
  - 1) Anchal singh 4<sup>th</sup> year
  - 2) Abhishek Chaubey 3<sup>rd</sup> year
  - 3) Ayush Ranjan
  - 4) Anand Kumar Singh 4<sup>th</sup> Year

