



# KASHI INSTITUTE OF PHARMACY

Managed by: JAIN EDUCATION SOCIETY

E-mail: [info@kashiit.ac.in](mailto:info@kashiit.ac.in). Website: [www.kashiip.ac.in](http://www.kashiip.ac.in) 1800-123-321-123

Ref.No. Kashi IP/Office Order/2023-2024/MNC/01

Date: 18/07/2023

## OFFICE ORDER MINORITY CELL

Following faculty members are assigned the responsibility as shown against their names .They are advised to take over the responsibility with immediate effect for session 2023-2024.

S.No	Name	Department	Responsibility	Contact No.
1.	Prof.(Dr.) Ashutosh Mishra	Pharmacy	Head	9457246044
2.	MR. Kumar Alok	Pharmacy	Member	8209147150
3.	Mrs. Nancy Jaiswal	Pharmacy	Member	6290171726
4.	Ms. Riya singh	Pharmacy	Member	8840243200

The concerned student contact to Mr. Kumar Alok, Associate Professor Academic Coordinator Kashi Institute of Pharmacy by Phone or by e-mail provided below.

**Contact No: 7004363940**

**E-mail: [kumaralok@kashiit.ac.in](mailto:kumaralok@kashiit.ac.in)**



**Copy to-**

1. Vice-Chairman
2. Director Kashi IP
3. Registrar
4. HOD
5. Administrative Officer
6. Transport In-charge
7. Admission cell In-charge
8. Hostel warden (Boy's & Girl's)
9. Account Officer
10. Security Officer
11. All Notice Boards

**Address: 23 km Milestone, Varanasi-Prayagraj Road, Mirzamurad, Varanasi- 221307 (U.P.)**



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## POLICY AND PROCEDURE

### MINORITY CELL

Minority cell of the Institute was established with the purpose of empowering the minority communities in the Institute.

Institute have very much keen to provide service to the educational and cultural need of the Minority community along with other caste creed and nationality. The Minority cell basically helps minority student including Christian, Muslim etc for their academic development.

#### Objective:

1. To enhance equal opportunities for education of Minorities
2. To facilitate financial support to student from minority communities from governmental agencies and other source.



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Ref.No. Kashi IP/2023-2024/MNC/02

Date- 01/08/2023

## NOTICE

It is hereby inform to all members of minority Committee that a meeting is scheduled in the board room on 14/08/2023 at 02.30 pm.

### **Agenda:**

- Information about newly admitted Minority students.
- Chairperson discussed about the aim and objective of the committee
- State Govt and UGC'S decision about different scholarship programmes.
- Other issues faced by Minority students

It is instructed to all to be available on time.



### **Copy to-**

1. Director Kashi IP.
2. Registrar.
3. IQAC
4. HOD.
5. All concern.

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## MINUTES OF MEETING

A meeting was conducted on 14/08/23 at 02:30 pm in the board room regarding information to various facility and scheme for minority students.

The following points were discussed in the meeting-

1. List of newly admitted students to be obtained from the admission office.
2. Aware students about the the aim and objective of the committee.
3. Documents required for the scholarship.
4. Who are eligible for the scholarship?
5. Mrs Nancy Jaiswal will be in-charge for minority scholarship.
6. Other issues face by the students.

Following committee members were present for the meeting-

S.No.	Name of Members	Signature
1	Prof.(Dr.) Ashutosh Mishra	
2	Mr. Kumar Alok	
3	Mrs. Nancy Jaiswal	
4	Mrs. Riya Singh	



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Ref.No. Kashi IP/2023-2024/MNC/03

Date- 01/02/2024

## NOTICE

It is hereby inform to all members of minority Committee that a meeting is scheduled in the board room on 12/02/2024 at 02.30 pm.

### **Agenda:**

- Updated list of Minority students.
- Status of students applied for the scholarship under different schemes.
- Students benefited by the scholarship scheme.
- Participation of students in Various activities.
- Other issues faced by Minority students

It is instructed to all to be available on time.



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## MINUTES OF MEETING

A meeting was conducted on 12/02/24 at 02:30 pm in the board room. The following points were discussed in the meeting-

1. List of Minority students presented before the cell.
2. Total number of students applied and benefited by the scholarship was presented before the cell .
3. Students participated in the other activities were updated.
4. Mrs. Riya was assigned to motivate minority students for more participation in the activities.
5. Other issues face by the students.

**Following committee members were present for the meeting-**

S.No.	Name of Members	Signature
1	Prof.(Dr.) Ashutosh Mishra	
2	Mr. Kumar Alok	
3	Mrs. Nancy Jaiswal	
4	Mrs. Riya Singh	



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